



Lauderdale-By-The-Sea Volunteer Fire Department

S.O.P Number: 800	Effective Date: October 1, 2010
Section: 801 - 809	
Subject: Training	
By Order of the Fire Chief: Steven Paine	

Section 801: New Recruit Orientation

Purpose

To establish a uniform orientation process for all new and existing members of the fire department.

Scope

These guidelines are applicable to all new recruits, members and members returning from leave of absence or medical leave of 90 days or more.

Policy

The orientation process for new and existing members of the Lauderdale-by-The-Sea Volunteer fire department is a process that must meet at least 24 hours of training/orientation and the successful completion of the Physical Agilities Test (PAT) for new members and members returning from leave of absence of medical leave; or as deemed necessary by the Fire Chief. This process includes the following requirements:

Physical Abilities Test

The Lauderdale by the Sea Fire Department PAT consists of 7 evolutions, some of which will be timed; others will be graded on a pass/fail at the discretion of the testing officer.

Your safety is our priority and if at any time you feel unsafe during an evolution please notify your testing officer immediately. Below will be a breakdown of each individual evolution and the requirements to pass. Vitals will be taken prior to starting the PAT as well at the completion of the PAT. You will not be allowed to leave until all vitals have returned to their normal ranges.

EVOLUTION #1 Breach Simulations (Not timed)

Wearing a fire helmet, gloves, and SCBA the candidate will repeatedly hit a marked object in the sand or on any other surface we deem appropriate. At no time will the candidate stop striking the surface. Stopping during this evolution constitutes a failure of the PAT. At the end of this Evolution the candidate will proceed onto the next Evolution.

EVOLUTION #2 Tower ascend 102ft. (Not timed)



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Wearing a fire helmet, gloves, SCBA and ladder belt the candidate will be required to ascend 102 ft to the top of the tower ladder. The candidate will be required to climb rung by rung. At no time should the candidate grab the rails as this is an unsafe performance. This Evolution is untimed and will be graded on a PASS/FAIL basis at the testing officers' discretion.

EVOLUTION #3 Hoist 1 ¾ Line (Timed)

Wearing a fire helmet, gloves, SCBA and ladder belt, once the candidate reaches the platform following the ladder climb, he will be required to hoist a 50ft. section of 1 ¾ using a hand over hand method, maintaining 1-2ft. of clearance from the rail until the hose becomes visible, at which point he may reach and grab for the hose. Candidates must complete this evolution within the time allotted.

EVOLUTION #4 Tower descend 102ft. (Not timed)

Wearing a fire helmet, gloves, SCBA and ladder belt the candidate will be required to descend 102 ft to the deck. The candidate will be required to descend rung by rung. At no time should the candidate grab the rails as this is an unsafe performance. This Evolution is untimed and will be graded on a PASS/FAIL basis at the testing officer's discretion.

At the end of this Evolution the candidate will proceed onto the next Evolution.

EVOLUTION #5 Hose Pull 1 ¾ 100ft. (Timed)

Wearing a fire helmet, gloves, and SCBA the candidate will be required to pull a 1 ¾ charged hose a distance of 100 ft.; Once, hose is fully extended, the candidate must knock down positioned targets.

Candidates must complete this evolution within the time allotted.

At the end of this Evolution the candidate will proceed by crawling 50 ft to the next Evolution.

EVOLUTION #6 Passive Victims Drag (Timed)

Wearing a fire helmet, gloves, and SCBA the candidate will drag a 180 lb. passive victim dummy a distance of 100ft. At no time will the candidate be permitted to stop for a time period of more than 5 seconds and only for the purpose of resetting your grip. If at any time the candidate stops for more than 5 seconds that will constitute a failure at the discretion of the testing officer. Candidates must complete this evolution within the time allotted.

At the end of this Evolution the candidate will proceed onto the next Evolution.

EVOLUTION #7 Search and Rescue (Not timed)

Wearing a fire helmet, gloves and SCBA the candidate will make his way through a maze a distance of about 100ft. on hands and knees. The candidate should stay on the hose line and follow it to the exit. If at any time the candidate becomes disoriented, he will be given the opportunity to regain his bearings before an automatic failure is enforced.

This concludes the LBTS PAT.



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A. Must complete 16 hours of On-line training that includes the following courses

- 2 Hours - Incident Command System (ICS) 100 Training
- 2 Hours - Incident Command System (ICS) 200 Training
- 2 Hours - Introduction to the National Incident Management System (NIMS) IS700
- 2 Hours - Introduction to National Response Framework (NFR) IS 800
- 2 Hour - Sexual Harassment
- 2 Hour - EMS HIPPA Awareness
- 2 Hour - NFPA 1500 – Driving Safety
- 2 Hour - NFPA 1500 – EMS Blood borne pathogen Safety

B. Must complete 8 Hours of administrative training, which includes

- On-Line Services Orientation
- Fire Department Information and SOP
- Forms / Pension Plan
- Gear and equipment
- SOP

C. Must complete 8 Hours of field orientation training, which includes

- Station Tour
- Truck Orientation
- Station Operations orientation
- Performance Objective (PO's)

New Members must meet all the requirements in this section in order to respond to calls and voted out of probation.



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Section 802: Firefighter Training

Purpose

To establish a semi-annual training procedure for Firefighters basic skills and to use this process to maintain skills of all new and existing members.

Scope

These guidelines are applicable to all existing members, new members, and members returning from leave of absence or medical leave of 90 days or more.

Policy

The following performance objectives (PO) have been established to fulfill the requirements stipulated in the Lauderdale-by-The-Sea Volunteer Fire Department Standard Operation Procedures (SOP) section 802: **Firefighter Training**

These performance objectives (PO) are to take place 1 time a year as it is required in the Lauderdale-by-The-Sea Volunteer Fire Department Standard Operation Procedures (SOP) or as deemed fit by Chief Officer

Procedure

1) Hydrant connection forward lay

- a. FF is ordered to Connect to a Hydrant using established method

Purpose: To test skills in Hydrant connection forward lay

2) Hose deployment and attack

- a. FF is ordered to Connect and charge a 1 3/4 line, the aim and knock cone down

Purpose: To test skills in cross lay deployment and attack

3) SCBA donning and PASS Device operation (Timed PO)

- a. FF is ordered to Don PPE and SCBA, and then mounts the apparatus

Purpose: To test skills in PPE and SCBA donning apparatus boarding



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- b. FF Is ordered to go on air and show proper operation of the PASS Device

Purpose: To test skills in PASS device operation

4) Ladder operation

- a. FF Is ordered to raised ladder and tie halyard correctly, while in full PPE (no Air)

Purpose: To test skills in Ladder operations

5) Ropes and knot

- a. FF Is ordered to tie knots as required by the proctor or instructor

Purpose: To test skills in ropes and knots

6) Communications

- a. FF is ordered to use the radio to communicate with dispatch in a training scenario

Purpose: To test skills in fire department communications

Training must be completed by all members in order to be allowed to respond to calls.

The enclosed form should be used for scoring members performance during the Performance Objectives.



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Date: _____ Location: Station 12

FF Name: _____ FF # _____

PO Criteria	Complete	Incomplete	Proctor
1. Hydrant connection forward lay a. Purpose: To test skills in Hydrant connection forward lay			
2. Hose deployment and attack a. Purpose: To test skills in cross lay deployment and attack			
3. SCBA donning and PASS Device operation (Timed PO) a. Purpose: To test skills in PPE and SCBA donning apparatus boarding			
b. Purpose: To test skills in PASS device operation			
4. Ladder operation a. Purpose: To test skills in Ladder operations			
5. Ropes and knot a. Purpose: To test skills in ropes and knots			
6. Communications a. Purpose: To test skills in fire department communications			

FF Signature

Training Instructor

Battalion Chief

Fire Chief



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Section 803: Firefighter Monthly Training/Company Training

Purpose

To establish a procedure for record keeping of at least 20 hours per month firefighter training in structure fire related subjects as outlined in NFPA 1001.

Scope

These guidelines are applicable to all existing Firefighters, new Firefighters, and Firefighters returning from leave of absence or medical leave of 90days or more.

Policy

This procedure has been established to maintain the record keeping procedures of firefighter training and maintenance of basic and advanced skills through training. Firefighters must complete at least 20 hours a month in structure fire related subjects as outlined in NFPA 1001. This is included but not limited to prevention, education, on-call training (fire calls, medical calls) special events where a fire watch is established or that it requires fire protection services.

Record Keeping

To maintain consistency and accuracy in the way training records are kept. All members are required to sign and ISO training record sheet for any type of training they complete. The form includes name, signature, total hours and type of training. (See Appendix 803.A)
All ISO Records will be filed per year then per month. File system to be decided at the wished of the fire administrator

Fire administrator will maintain all individual training records for each firefighter/driver. Information for individual firefighter monthly training record will be collected from the signed ISO Training records. (See Appendix 803.B)

See

ISO Training record sheet labeled as (Appendix 803.A)

Monthly Firefighter Training Record labeled as (see Appendix 803.B)



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Section 804: Driver Training

Purpose

To establish a procedure for driver/ pump operator training, and to use this process to maintain skills of all new and existing drivers/pump operator.

Scope

These guidelines are applicable to all existing Drivers, new Drivers, and Drivers returning from leave of absence or medical leave of 90days or more.

Policy

The following performance objectives (PO) have been established to fulfill the requirements stipulated in the Lauderdale-by-The-Sea Volunteer Fire Department Standard Operation Procedures (SOP) section 805: **Driver Training**

These performance objectives (PO) are to take place 1 time per year as it is required in the Lauderdale-by-The-Sea Volunteer Fire Department Standard Operation Procedures (SOP)

Section 805: Driver Continuing Training

New drivers Requirements

- Must have a valid Florida driver's license
- Must be Firefighter I or II State Certified
- Must have completed an Emergency Vehicle Operations Course (E.V.O.C)
- Must have completed on-line course NFPA 1500: Driving Safety
- Must have complete at least 40 hours of driver training
- Must have successfully pass the Driver/Pump operator Performance objective (PO)
- Must have been Sign off and authorized to drive and operate a fire apparatus

Existing Drivers will be required to meet the requirements stated in **Section 805:**

Continuous Training.



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Section 806: Officer Training

Purpose

To establish a procedure for officer qualifications and training, and to use this process to maintain skills of all new and existing officers.

Scope

These guidelines are applicable to all existing officers, new Drivers, and Drivers returning from leave of absence or medical leave of 90days or more.

- **Must Have completed Firefighter requirements stated in Section 802: Firefighter Training**
- **Section 803: Firefighter Monthly Training/Company Training**
- **Section 804: Driver Training**
- **Section 805: Driver Continuing Training**
- **16 Hour course –Officer development training**

Section 807: Specialty Training

Purpose

To establish a set procedure for Specialty training courses that will help in maintain skills of all new and existing members of the Lauderdale-by-The-Sea Fire Department.

Scope

These guidelines are applicable to all existing officers, new Drivers, and Drivers returning from leave of absence or medical leave.

Training Location



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The Lauderdale by-the-sea Volunteer Fire Departments has developed a partnership with Coral Springs Fire Academy. This means that LBTS VFD can use the CSFD facilities as needed providing for availability.

This partnership will allow LBTS VFD to use the following training facilities:

- Drill Tower
- Burn Building
- Combustible Liquid Pit
- Library and training materials
- Hydrant and pump cutaways
- Gas tanker for foam operations
- Propane gas props

The courses included in Specialty training Courses included but not limited to:

Hazmat Awareness/Operations
Live Fire Training
Live Fire Training with Propane Props
Rope Rescue Training
Courses requiring the use of fire academy facilities.

Section 808: Continuing Training

This procedure is for Firefighters Continuous Training which it part of company training specifies in **Section 803: Firefighter Monthly Training/Company Training**

Procedure

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Purpose: To test skills in Hydrant connection forward lay

2) Hose deployment and attack



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- a. FF is ordered to Connect and charge a 1 3/4 line, the aim and knock cone down

Purpose: To test skills in cross lay deployment and attack

3) SCBA donning and PASS Device operation (Timed PO)

- a. FF is ordered to Don PPE and SCBA, and then mounts the apparatus

Purpose: To test skills in PPE and SCBA donning apparatus boarding

- b. FF Is ordered to go on air and show proper operation of the PASS Device

Purpose: To test skills in PASS device operation

4) Ladder operation

- a. FF Is ordered to raised ladder and tie halyard correctly, while in full PPE (no Air)

Purpose: To test skills in Ladder operations

5) Ropes and knot

- a. FF Is ordered to tie knots as required by the proctor or instructor

Purpose: To test skills in ropes and knots

6) Communications

- a. FF is ordered to use the radio to communicate with dispatch in a training scenario

Purpose: To test skills in fire department communications

Drivers Continuous Training

Drivers must complete the following requirements in order to maintain Driver Status

- Must have complete at least 16 hours of driver training, Including but not limited to pump operations, Driving, Safety or Pump testing.



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- Must have successfully pass the Driver/Pump operator Performance objective (PO)
- Must maintain valid Florida driver's license

Officers Continuous Training

- **Must Have completed Section 806: Continuous Training for Firefighters**
- **Must Have completed Section 805: Continuous Training for Drivers**
- **Must Have completed 16 Hour course –Officer development training**

Section 809: Beach Patrol Training

In order for members to perform Beach patrol duties, the member must meet the following criteria:

- Member must be at least 21 years of age
- Be certified and/or licensed at an EMS level of first responder or higher
- Have a current CPR for healthcare provider card.
- Have completed on-line course NFPA 1500: Driving Safety
- Must be signed off to Drive ATVs
- Must pass fire department swim test
- Have completed the water safety course
- Must possess a Florida Boater Course

All Members must complete this criterion in order to be considered for Beach Patrol training.